

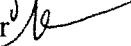



City of Rockville

**MEMORANDUM**

January 28, 2011

TO: Planning Commission

FROM: Cindy Kebba, Planner 

VIA:  David Levy, Chief of Long-Range Planning

SUBJECT: Rockville Pike Plan  
Management and scheduling of the public hearing process and work sessions

As you know, the Planning Commission Public Hearing for the draft *Rockville's Pike: Envision a Great Place* is scheduled for March 9, 2011 at 7:00 pm in City Hall. On December 9, 2011, the Planning Commission directed staff to return to the Commission in early February to further the discussion of managing and scheduling the Rockville Pike Plan public hearing process.

Some Planning Commission members indicated interest in scheduling an additional evening beyond March 9 to accept oral testimony. We suggest selecting a date now so that Commissioners and staff can accommodate their schedules. However, that date will not be publicized as a hearing date until the quantity and magnitude of testimony on March 9 is known and the need to continue the public hearing is more clearly recognized. Staff recommends that the Commission schedule March 16, 2011 as the date for the continuation of the Public Hearing if the Planning Commission determines that a second date is needed.

The Planning Commission will also need to determine how long the public record will be left open after the final public hearing date. The public may submit written testimony at any time up until the record is closed. Oral testimony may only be received at the public hearing. Staff recommends that the public record be closed on March 25, 2011. The Planning Commission will have the option to extend this date if it is deemed necessary.

On March 23, 2011, staff will present to the Planning Commission a proposed work session schedule for discussion. The work sessions are the format where the Planning Commission will have the opportunity to review and discuss all comments on the Plan and to formulate its recommendations to the Mayor and Council.

Staff will provide all of the written testimony in the order in which it was received as well as a summary of the testimony by topic area with staff comments as relevant. The nature of the

testimony will help to determine what the topics for the work sessions should be. We expect there will be a need for at least three work sessions. Staff will need to schedule out-of-town members of the consulting team to be present at the appropriate work sessions, which is one of the purposes of the March 23 organizing session.

Below is a summary of staff's recommended schedule for the Planning Commission Public Hearing, an organizing session and work sessions leading up to the recommendation to the Mayor and Council. These are all Wednesdays. We will put the schedule on your next agenda to confirm these dates.

Public Hearing	March 9, 2011
Continuation of Public Hearing (if needed)	March 16, 2011
Discussion of work session topics and schedule	March 23, 2011
Close public record	March 25, 2011
Work session 1	April 27, 2011
Work session 2	May 4, 2011
Work session 3	May 11, 2011
Recommendation to M&C	May 25, 2011
Revised recommendation if needed	June 1, 2011

cc: Susan Swift  
Mayra Bayonet  
Craig Simoneau  
Emad Elshafei